

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

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TO: CSBG Service Providers

FROM: Lloyd Throne, Director

DATE: May 27, 2009

SUBJECT: 2008/2009 Community Services Block Grant (CSBG) Contract
Amendment 4

CSD has received the third Notice of Grant Award in the amount of \$21,591,304 from the Department of Health and Human Services (DHHS). This grant award includes a long and overdue increase for the CSBG Program nationally. For California, the total grant award for 2009 increased from \$57,976,671 to \$62,041,267 (a 6.5% increase). Enclosed is your agency's 2008/2009 Community Services Block Grant (CSBG) Contract Amendment 4.

Allocation

Enclosed is a spreadsheet with a breakdown of the 2009 CSBG Program Year allocation. The column titled 2009 Total Allocation (For Budgeting) reflects your agency's final 2009 program year allocation and amount authorized for expenditures.

Advance Payment

Upon execution of Amendment 4, an advance payment for this amendment's allocation will be processed and sent to each Contractor (See attached spreadsheet column titled, 2009 Advance – Based on Third Allocation).

Budget Forms

Each agency is **required to submit revised budget forms**. (See attached budget forms CSD 425 S, CSD 425 1.1, and CSD 425 1.2) The budget forms must be completed utilizing the dollar amount on the attached spreadsheet (See column titled, 2009 Allocation – 2009 Total Allocation (For Budgeting)) and submitted with this amendment.

Programmatic Form

If you expect to serve more clients than previously projected as a result of the increased CSBG allocation now is the time to revise your original contract projections. Submit a revised programmatic form (CSD 801) and update the numbers in column 1 (projections) for each Indicator.

If you have any questions regarding your 2008/2009 CSBG Contract Amendment 4, please contact your Field Representative.

Attachment